

PROJECT MANAGER ACADEMY

The Project Manager Academy is a 7-week training program designed for the Construction Contractors Institute of MN. Participants will earn the Project Management Academy Certificate after completing 28 hours of coursework.

This program is ideal for project managers with 3+ years of experience looking to deepen their expertise.



EFFECTIVE COMMUNICATION IN THE WORKPLACE

Wednesday, September 23rd, 2026 | 11:30 AM - 4:00 PM | Leah Guttman

This session will explore how to identify and engage critical stakeholders, ask insightful questions, and leverage their natural communication style to enhance performance. Participants will also complete a DISC Assessment to better understand and apply their unique communication strengths.

THE MODERN CAREER TOOLKIT: DEVELOPING YOURSELF PROFESSIONALLY

Wednesday, September 30th, 2026 | 11:30 AM - 4:00 PM | Eric Herdman

This session encourages project managers to step back from the day-to-day demands of their role and take a strategic approach to career development. Participants will explore the role of self-awareness and the value of mentoring while providing a framework for identifying strengths, addressing skill gaps, and creating a roadmap for continued professional growth.

MANAGING PROJECT RISK WITH SOLID DOCUMENTATION

Wednesday, October 7th, 2026 | 11:30 AM - 4:00 PM | Kathy Crosby

This session will teach the essentials of effective project documentation, covering contract language, submittal, RFIs, change orders, scheduling, and more. Attendees will learn their unique role in protecting the company against damage, claims, and unnecessary costs.

PROJECT MANAGERS IMPACT ON FINANCIAL OUTCOMES

Wednesday, October 14th, 2026 | 11:30 AM - 4:00 PM | David Ashcraft

This session uses a case study to help project managers uncover the financial story behind a work-in-progress (WIP) report. Participants will calculate key figures, identify red flags and opportunities, and learn how their decisions impact the company's income statement, balance sheet, and cash flow.

CHANGE ORDER PRICING PRINCIPLES & BEST MANAGEMENT PRACTICES

Wednesday, October 21, 2026 | 11:30 AM - 4:00 PM | Awad Hanna

This session explores best practices for identifying recoverable costs, quantifying labor productivity impacts, accounting for overhead, and managing the effects of schedule changes. Participants will leave with practical strategies and ready-to-use tools that can help improve change order management and maximize project profits.

FROM CONTRACT TO CASH: GETTING PAID ON-TIME AND IN FULL

Wednesday, October 28th, 2026 | 11:30 AM - 4:00 PM | Aaron Dean

This session will walk project managers through key considerations that impact payment throughout a project's lifecycle. From contract terms to documentation and communication strategies, attendees will gain practical insights to help support timely and complete payment.

SITUATIONAL LEADERSHIP

Wednesday, November 4th, 2026 | 11:30 AM - 4:00 PM | Gary Polain

This session will equip project managers with practical strategies to adapt their communication, collaboration, and level of support based on the needs of the people they work with, helping them build trust, strengthen teams, and drive results.

Tuition: \$500.00

\$250 Member Reimbursement upon successful completion.*

*Successful completion of the program requires participants to attend a minimum of six out of the seven seminars offered. Space is limited.

To register email Sophie Thaden at sthaden@minnesotamca.org.

